

School Esports Launch Checklist

A one-page readiness check for a responsible, structured school esports pilot

Complete this checklist with the programme lead, safeguarding or wellbeing representative, and IT. Validate every item against your jurisdiction and school policies.

Purpose and ownership

- ☐ Two or three educational objectives are written and approved.
- ☐ A senior sponsor, day-to-day programme owner, IT lead and safeguarding or wellbeing contact are named.

Safeguarding and policy

- ☐ Accounts, privacy, communications, moderation, behaviour and incident-reporting rules are documented.
- ☐ The pilot has been checked against current local safeguarding, data-protection, employment and technology requirements.

Game approval

- ☐ Each title has been reviewed for local age and content rating, interactive features, accessibility and policy fit.
- ☐ A small approved title list is recorded with known communication and matchmaking settings.

Parent communication

- ☐ Parents receive the purpose, games, schedule, supervision, communication features and reporting route.
- ☐ Consent and publication rules are clear for accounts, names, photos, streams and student work.

Technology

- ☐ Devices, accounts, updates, filtering, network permissions and simultaneous load have been tested.
- ☐ The room supports supervision, accessibility, safe movement, audio hygiene and secure storage.

Budget

- ☐ One-time and recurring costs include staffing, network, software, fees, maintenance and replacement.
- ☐ Essential pilot costs are separated from phase-two improvements.

Programme delivery

- ☐ Cohort, capacity, timetable, participation criteria, and player and non-player roles are clear.
- ☐ Sessions include a goal, supervised activity, planned breaks and reflection.

Measurement and review

- ☐ Attendance, participation, student work, incidents, feedback and technical issues will be recorded.
- ☐ 30-, 60- and 90-day reviews are scheduled before any decision to continue, change, pause or scale.

Pilot decision

☐ Continue

☐ Change

☐ Pause

☐ Scale

Review date: _____